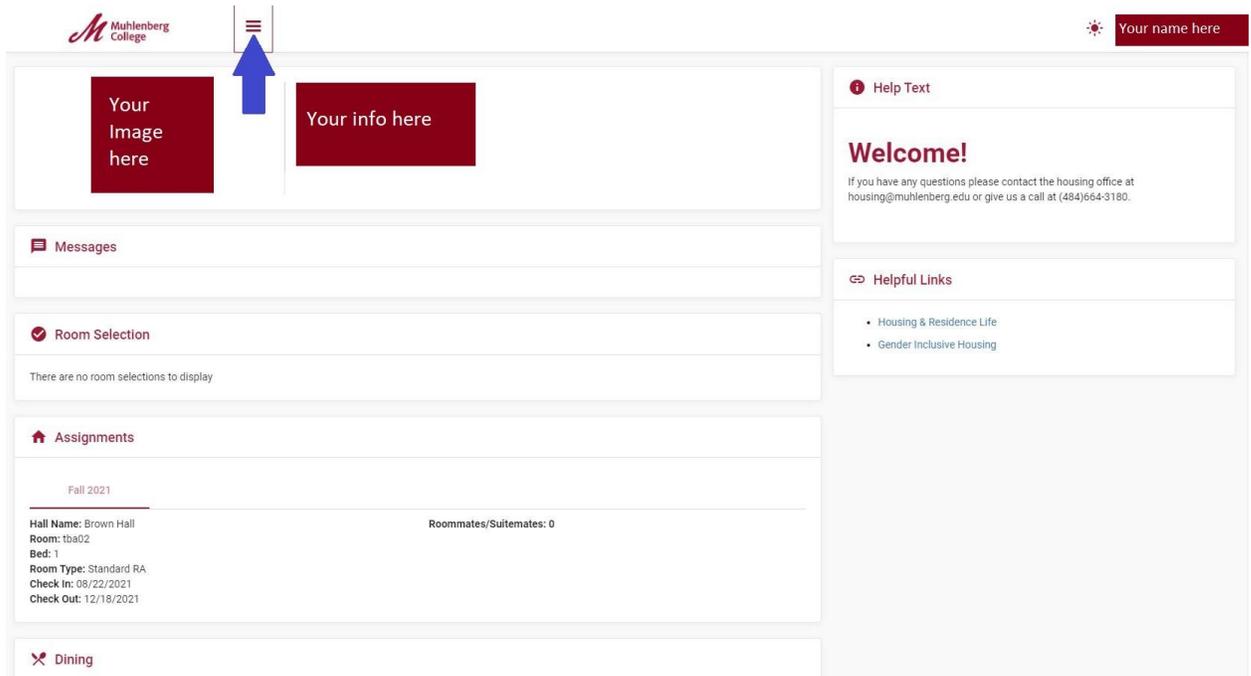
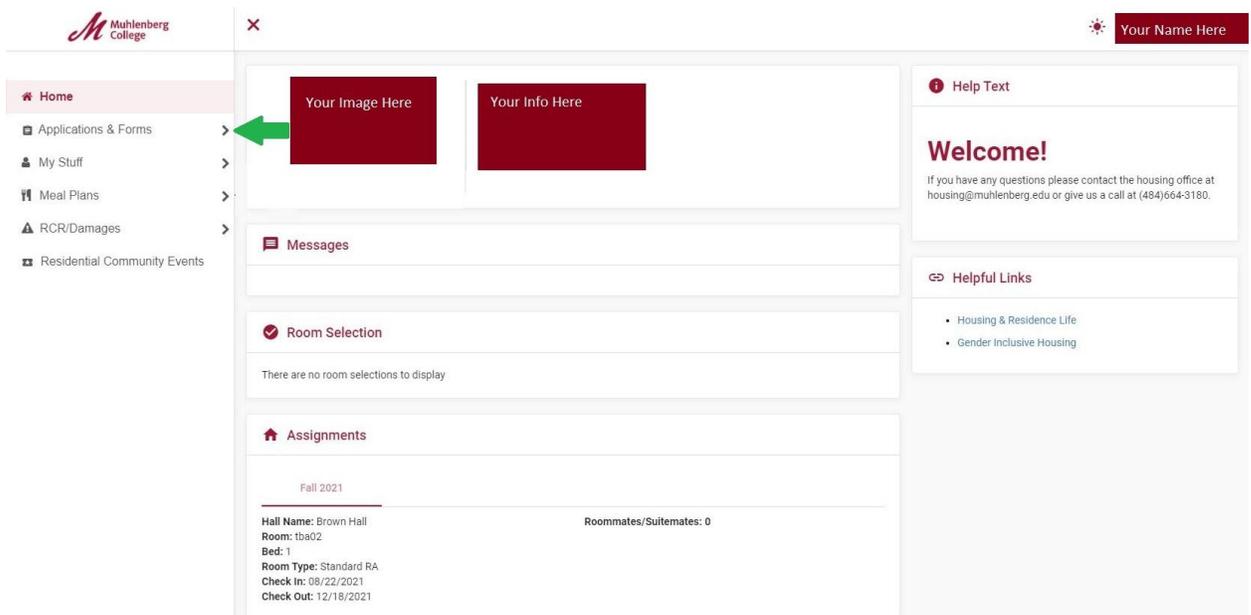


## How to request to move in early:

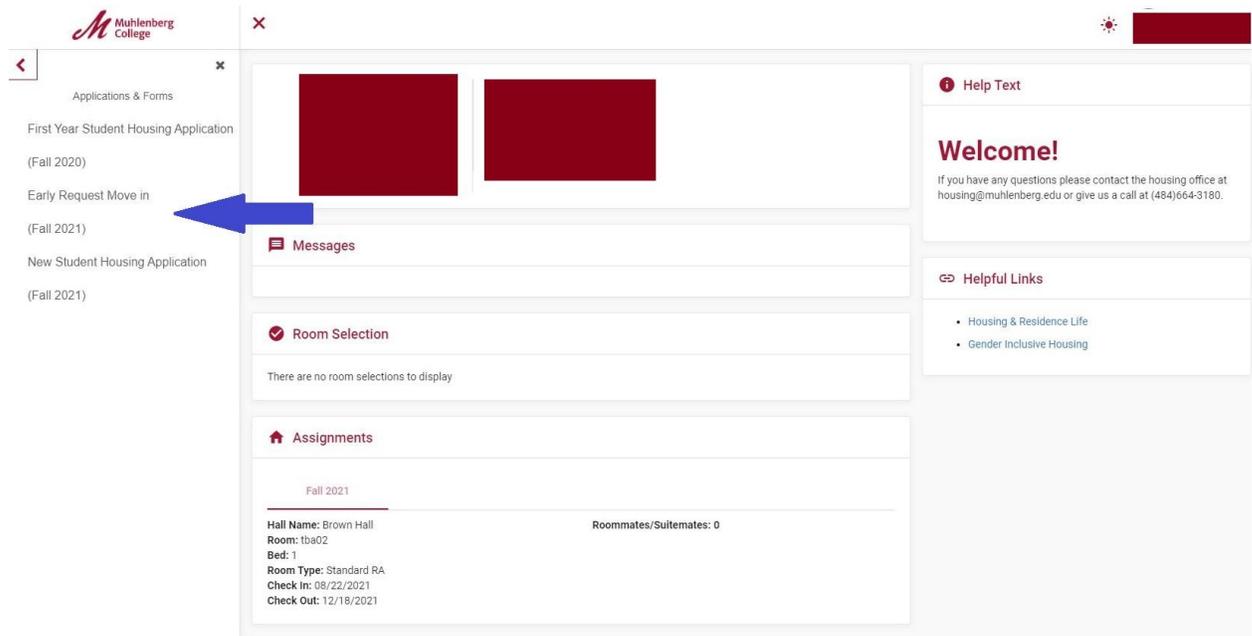
1. Log into Adirondack using your OneLogin information.
2. If you do not see menu options, click the three lines (see blue arrow). If you see the menu, skip to step 3.



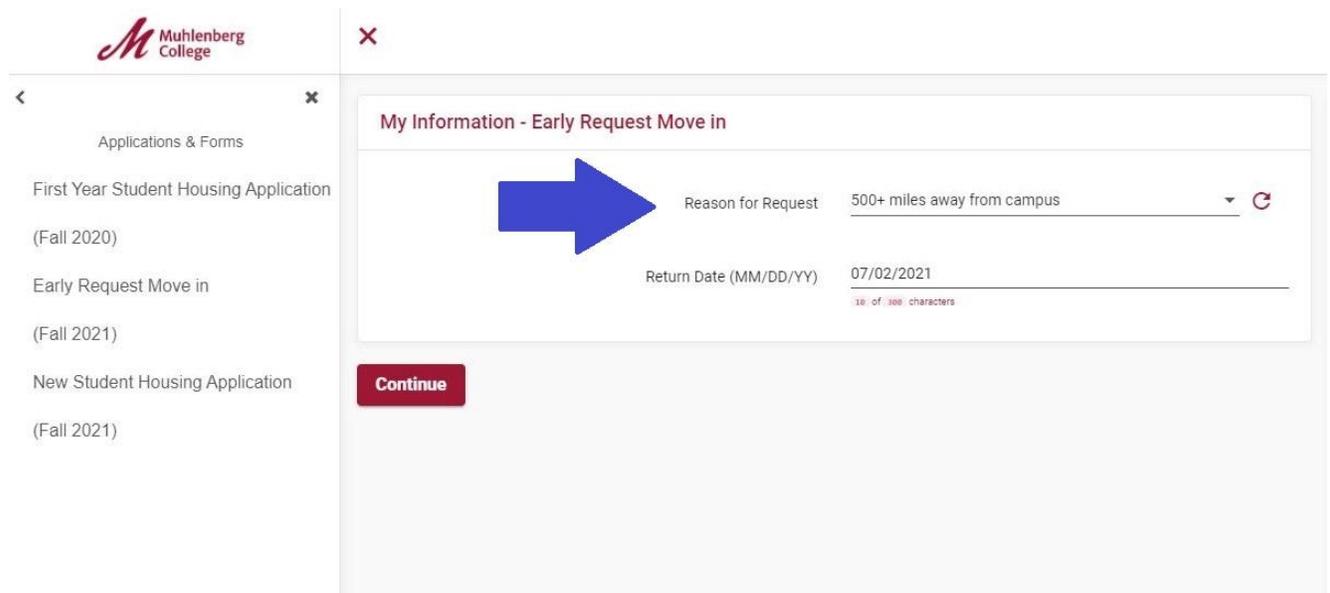
3. Select "Applications & Forms" from the menu (see green arrow).



4. Select “Early Request Move In (Fall 2021)” (see blue arrow).



5. Under “Reason for Request” use the drop down to select your reason (see blue arrow).



6. Select from the reasons below (see blue arrow):

Muhlenberg College

Applications & Forms

- First Year Student Housing Application (Fall 2020)
- Early Request Move in (Fall 2021)
- New Student Housing Application (Fall 2021)

### My Information - Early Request Move in

Reason for Request

- (none)
- 500+ miles away from campus
- Working for a college office
- Academic reason
- Summer resident requesting to stay longer
- Other

Return Date (MM/DD/YY)

**Continue**

7. Fill in the date you are requesting to return and fill in any necessary details. (see blue arrow)  
Click "Continue."

Muhlenberg College

Applications & Forms

- First Year Student Housing Application (Fall 2020)
- Early Request Move in (Fall 2021)
- New Student Housing Application (Fall 2021)

### My Information - Early Request Move in

Reason for Request Working for a college office

Return Date (MM/DD/YY) 07/02/2021

Office you are working for

**Continue**

8. When you receive this confirmation screen your request is submitted. You will receive an email by Wednesday, August 11th to notify you if your request is approved or denied.

